

5 TIPS TO BE SUCCESSFUL AS AN ONLINE STUDENT

1. Understand the Time Commitment

An average 3-credit course requires you to study about 10 hours per week. Science and math courses will generally take more time, not only because they are often 4-credit courses, but also due to the nature of the material you are studying. Plan around 15 hours (or more) for these classes per week.

2. Create a Schedule

Determine from hour to hour what you are going to spend your time on each day. **Check the schedules for each of your classes on Blackboard frequently.** As we are transitioning to remote instruction, deadlines may change. Please see our "How to Create a Schedule" handout.

3. Get the Right Equipment & Technology

Be sure to communicate with your instructor regarding what is needed to be successful in your course.

4. Create a Study Station

This should be located in a separate area where you will be able to focus and experience the least distraction, much like you are going to the office to work. Again being a college student with 12-15 credits is a full-time workweek.

5. Make Use of Course Materials

Make use of **all** the course materials **and resources** available to you to get a thorough understanding of the subjects you are studying.