



University of North Dakota
Drug-Free Schools and Campuses Regulations [EDGAR Part 86]
Biennial Review: 2022

December 2022

Table of Contents

Introduction / Overview	3
Biennial Review Process.....	4
Annual Policy Notification Process	4
Alcohol and Other Drug (AOD) Data / Needs Assessment	5
American College Health Association-National College Health Assessment	5
North Dakota Student Wellness and Perception Survey (NDSWAPS).....	5
AOD Policy, Enforcement, and Compliance Inventory	5
Inventory of Policies	5
Violations/Infractions/Enforcement.....	7
AOD Comprehensive Program /Intervention Inventory & Related Process and Outcomes/Data	7
Community Activities/Initiatives	7
College/University Activities/Initiatives	8
Programs for Special Populations.....	9
Individual Based Programs/Interventions	9
Group Based Programs/Interventions.....	10
Universal or Entire Population Based Programs Programs/Interventions.....	11
Environmental/Socio-Ecological Based Programs	11
Alcohol and Other Drug Comprehensive Program Goals and Objectives for Biennium.....	11
Recommendations	12
Appendices.....	13
Appendix A: The UND Alcohol and Drugs Policy	13
Appendix B: The Code of Student Life	13
Appendix C: 2022 Annual Security and Fire Safety Report; UND	13
Appendix D: EDGAR 86 Worksheets.....	13
EDGAR 86 Worksheet 2020	14
EDGAR 86 Worksheet 2021	19
EDGAR 86 Worksheet 2022	24

Introduction / Overview

The University of North Dakota (UND) is committed to an environment that supports the academic success and health of our staff and students and has a Drug-Free Campus Program that serves to provide the campus with activities and services designed to encourage a healthy and drug-free lifestyle.

In keeping with the requirements of the Drug-Free Schools and Campuses Regulations (EDGAR Part 86), the University of North Dakota has an Alcohol and Drugs Policy that describes standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on UND property or as part of any university sponsored activities. The policy includes the following:

1. A description of legal sanctions under federal, state, or local law for the unlawful possession use or distribution of illicit drugs and alcohol;
2. A clear statement of disciplinary sanctions, UND will impose on students and employees for violations of the standards of conduct;
3. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol;
4. A description of the drug and alcohol counseling and treatment resources available to students and employees.

As outlined in the “Complying with the Drug-Free Schools and Campuses Regulations” (EDGAR Part 86), the policy is distributed to all students and employees as part of our Drug-Free Campus Program.

This required biennial review has the following two objectives. First, to determine the effectiveness of, and to implement necessary changes to the Alcohol [Tobacco] and Other Drugs (AOD/ATOD) Prevention Program. Secondly, to ensure that campuses enforce the disciplinary sanctions for violating standards of conduct consistently.

Biennial Review Process

The 2022 Biennial Review covers the period of 2020-2022. Specifically, the fall 2020 semester through the summer of 2022.

Location of Biennial Review

The most current Biennial Review for the University of North Dakota will be posted on the UND website for Student Consumer Information: <https://und.edu/about/student-disclosure-information/student-consumer-information.html>. A copy of the report is on the file with the UND Wellness & Health Promotion department and University Counseling Center. A hard copy will be made available upon request.

Biennial Review Preparer

Christopher Suriano, MA
Director of Wellness & Health Promotion
UND Wellness & Health Promotion
Christopher.Suriano@und.edu
701-777-0729

Annual Policy Notification Process

Content of Alcohol/Drug Abuse Prevention Statement

The UND Alcohol and Drugs policy can be found online (link in Appendix A):
<https://und.policystat.com/policy/11848378/latest/>

Notification Process for Employees

All benefitted UND Faculty and Staff are required to complete an Annual Notification of Policies, which includes reviewing policies related to Drug-Free Workplace, Alcohol and Drugs, Tobacco-Free, and the Employee Assistance Program, among other policies. This is required to be reviewed annually by all faculty and staff by December 31st. The Human Resources and Payroll Services Office monitors employee compliance with this review through the Vector Solutions website.

Notification Process for Students

All student employees of UND are also required to complete the Annual Notification of Policies, as described above. All students are required to abide by the *Code of Student Life* (link in Appendix B): <https://und.edu/student-life/code-of-student-life>. The *Code of Student Life (Code)* outlines the rights and responsibilities enjoyed by the students who make up the UND community. Students are expected to be familiar with the processes and policies contained within the *Code* and to act in compliance with them at all times. The *Code* includes information related to possession or use of prohibited items, such as alcohol, and drugs or drug paraphernalia, as outlined in the Alcohol and Drugs policy: <https://und.policystat.com/policy/11848378/latest/>. An email containing information related to campus policies is distributed over the official student listserv each semester.

Alcohol and Other Drug (AOD) Data / Needs Assessment

The University of North Dakota regularly participates in needs assessments and surveys related to health behaviors. Data from the most recent surveys have been shared with community groups (Grand Forks Tobacco Prevention Committee and the Grand Forks Substance Abuse Prevention Committee), campus departments (University Counseling Center and Student Health Services) and is used to direct health promotion programming for the university community.

American College Health Association-National College Health Assessment

UND last participated in the American College Health Association-National College Health Assessment (ACHA-NCHA) in the spring of 2020. The ACHA-NCHA survey assesses college health factors impacting academic and personal success of college students. The ACHA-NCHA survey has since been updated since the previous administration of the survey and was not deployed during the 2022 Biennial Review period. The ACHA-NCHA survey is planned to be deployed in the 2023 Fall semester along with all eleven NDUS system institutions, to provide congruent and reliable data for the 2024 Biennial Review.

North Dakota Student Wellness and Perception Survey (NDSWAPS)

Every two years, the North Dakota University System (NDUS) deploys a systemwide survey to capture the impact of alcohol, tobacco, and other drugs on the experiences of students. In 2018, the NDUS stepped away from the CORE Survey format, which had been in place for years, and developed the NDSWAPS: The North Dakota Student Wellness and Perceptions Survey. This comprehensive yet succinct survey tool provided information in all areas of substance misuse, wellness, perceptions of substance use of peers, sexual assault, suicidality, and mental health. Again in 2020, the Systemwide NDSWAPS went to all students.

In 2021, one of the NDUS campuses discovered anomalies in the 2020 data. Upon further inspection in 2022, incongruencies were evident in the 2018 data. From there, the NDUS hired a new researcher to dive into the concerns and find the sources of the issues. After more digging, the researcher was able to identify more concerns that resulted in filing adverse event reports with the Institutional Research Boards at all eleven campuses for both the 2018 and 2020 surveys.

The NDUS is in the process of working with the new research team to correct the data in those reports and to forge ahead with a new survey tool in 2023. Currently, we are not able to share any of the 2018 or 2020 NDSWAPS findings, as the reports are not correct or reliable. We plan to enroll the ACHA/NCHA survey tool in the Fall of 2023 and have fresh data for the 2024 Biennial Review.

AOD Policy, Enforcement, and Compliance Inventory

Inventory of Policies

All policies related to alcohol, drugs, substance abuse, etc. at the University of North Dakota can be found via the following link: <https://und.policystat.com/policy/11848378/latest/>. The document includes sections related to the policy statement, reason for policy, scope of the policy, definitions, related information/external links, contacts related to the policy, the policy principles, procedures, and responsibilities.

Alcohol and Drugs Policy Statement

University of North Dakota (UND) prohibits the unlawful or unauthorized manufacture, distribution, dispensation, possession, use, or sale of alcoholic beverages, controlled substances, and illegal drugs. This prohibition applies even if the North Dakota Department of Public Health has issued a certificate of registration permitting the individual to possess a limited amount of marijuana for medical purposes; those with medical marijuana cards are not permitted to use medical marijuana on campus property or at University-sponsored or hosted events. The impairment by alcohol or drugs of any student or employee while participating in an academic function, or of employees when reporting for work or engaging in work – during normal work hours or other times when required to be at work – is also prohibited. UND employees and students are required to abide by all federal and state laws, local ordinances, State Board of Higher Education policies, and other related requirements regarding the consumption or possession of alcoholic beverages, controlled substances, and illegal drugs.

Tobacco-Free Campus Policy Statement

University of North Dakota (UND) is a tobacco-free campus. The use of tobacco is prohibited within university buildings, parking structures, walkways, arenas, in university or state fleet vehicles, and on university-owned and controlled property.

Substance Abuse Education Programs Policy Statement

The University of North Dakota (UND) recognizes substance abuse as a treatable condition and offers programs and services for employees and students with substance dependency problems. The programs provide services related to substance use and abuse including dissemination of informational materials, educational programs, counseling services, and referrals.

Code of Student Life Overview

The University of North Dakota (University) welcomes you to its community of more than 15,000 students, faculty, and staff. Our University community is made up of individuals representing the rich diversity and heritage of the populations of North Dakota, the nation, and the world. The University is ideally suited to make campus life a positive educational experience through the sharing of a multitude of ideas, experiences, lifestyles, cultures, and beliefs. The mission of the University is to provide transformative learning, discovery, and community engagement opportunities for developing tomorrow's leaders. As part of its mission, the University intends to nurture and sustain a learning environment which permits all to learn from the diversities brought to campus by members of the University community.

The Code of Student Life (Code) outlines the rights and responsibilities enjoyed by the students who make up our University community. The purpose of the information contained in the Code is to promote and maintain a learning environment appropriate for an institution of higher education and to serve as a basic guide to help prevent abuse of the rights of others. Members of the University community are expected to be familiar with the policies and processes contained within the Code and to act in compliance with them at all times. The Code is intended to be a general handbook to give guidance and direction to members of a very diverse University community. Although it is not possible to cover every conceivable situation that might arise, specific questions relating to the Code may be directed to the Office of Student Rights and Responsibilities or the Office of the Vice President for Student Affairs and Diversity.

Nothing within the Code is intended to limit or restrict freedom of speech or peaceful assembly. General statements of philosophy and principles to which the University subscribes are found in the State Board of Higher Education (SBHE) statement of academic freedom ([SBHE 401.1](#)).

The Code is published periodically and is subject to amendment or revision. Members of the University community are encouraged to submit amendments or revisions to the Code of Student Life Review Committee (CSLR Committee) for consideration.

Violations/Infractions/Enforcement

Information regarding the number of drug and alcohol-related incidents and fatalities that occur on campus (including on-campus residences, non-campus and public) can be found on page 15 in the Annual Security and Fire Safety Report ([link in Appendix C](#)).

Number of violations observed/reported for each policy:

	2019	2020	2021
Alcohol	272	194	104
Drugs	74	62	54

Type and number of non-arrest campus referrals:

	2019	2020	2021
Alcohol	219	124	195
Drugs	16	11	23

Number of requests for permission/authorization (request for alcohol sales/serving):

This information is not collected. As per the Alcohol and Drug Policy, exceptions must be submitted to the Vice President of the respective area, the Office of the President, or the Vice President for Student Affairs and Diversity, depending on the audience and event function.

AOD Comprehensive Program /Intervention Inventory & Related Process and Outcomes/Data

Community Activities/Initiatives

Grand Forks Substance Abuse Prevention Committee

The Grand Forks Substance Abuse Prevention Committee (SAPC) is part of the Prevention area of the Mayor’s Call to Action. Staff from the University Counseling Center participates in the monthly SAPC meetings. Most recent work has focused on youth in the community.

Tobacco Free Coalition

The Grand Forks Tobacco Free Coalition (GFTFC) has been an integral partner of the Grand Forks Tobacco Prevention & Control Program for nearly 25 years. Established in the early 1990s to address minor’s access to tobacco products, the GFTFC was a pioneer organization in the tobacco prevention movement in both the community and the state. Other successes of the collaboration between the

coalition and the local tobacco prevention program include Tobacco Retailer Licensing and Vending Laws, Smoke-Free Workplace Laws (2005, 2010, 2012) and Youth Access to E-Cigarette Laws (2014, 2015.)

The Health Promotion staff from UND Wellness & Health Promotion participates in the GFTFC meetings. As COVID-19 was heavily active Biennial Review period, meeting attendance was limited. In addition, the author of this document attended some meetings in lieu of the Health Promotion staff member due to a vacancy in the position. Regular attendance in the (GFTFC) will resume once the Health Promotion staff member is hired. The most recent work of this team has revolved around the new prohibiting the sales of tobacco products, including ENDS products, to anyone who is under 21 years of age. Local enforcement continues to be an issue.

College/University Activities/Initiatives

There were several campus-wide drug and alcohol awareness events during the report timeframe. These events were open to the entire campus community. Some examples to note:

Drunk Goggles Dodgeball

Attract students to a fun & desirable activity that includes alcohol prevention messaging. Participants will be invited to play Dodgeball while wearing Drunk Goggles. Alcohol prevention education will be infused with sideline activities and brief education with the focus of increasing use of protective behavioral strategies is choosing to use alcohol. Approximately 30 students participated in the event on October 8, 2021.

Health Mobile

This program is designed to help students understand the importance of various health and wellness topics, including nutrition, sun safety, sexual health, and the negative impacts of alcohol and drugs. A mobile cart was driven around the campus by Peer Educators, who distributed various packs of health education and resources to students. This program ran weekly in the 2020 fall semester and ran twice a month in the 2021 spring semester.

Shotblocking

This program is designed to be a friendly competition (sand volleyball) that promotes bystander intervention. Educational emphasis will be on increasing willingness to be an active bystander in situations related to alcohol and sexual assault. There is application to other potential bystander situations such as mental health, racial discrimination, and homophobia. This event was held on August 28, 2021.

Informational Tables

Education and information regarding alcohol, drugs, and bystander intervention was provided in conjunction with other events occurring on campus including DeStress Fest and others.

Programs for Special Populations

Presentations and outreach events are provided on an “as requested” basis. These requests usually come from athletic teams, Resident Assistants within Housing, or Into to University Life class instructors.

Educational presentations led by Wellness & Health Promotion staff related to Alcohol, Tobacco or Other Drugs were conducted for the following special populations:

- Housing - Resident Assistant Training
- Greek Life (Fraternities and Sororities)
- U-Life classes (Athletes and Nursing students)
- Housing Event (Selke/Noren/Brannon)
- Various Academic Classes, as requested by Faculty

The above groups have participated in at least one presentation, such as: Health & Wellness Jeopardy, Continuum of Substance Abuse, Choices About Alcohol, Step UP @ UND Bystander Intervention, or Alcohol and Other Drug Jeopardy.

Educational presentations led by the UND @ CVIC team related to alcohol, bystander intervention, healthy relationships, and dating violence were conducted for the following special populations:

- Greek Life (Fraternities and Sororities)
- U-Life classes
- Women & Gender Studies
- Army ROTC
- UND Athletics
- Association of Residence Halls – Residence Hall Honorary

The University Counseling Center (UCC) provides substance use outreach programs for groups throughout the UND campus. Licensed addiction counselors provide education on substance use to assist participants in identifying ways that substance use may impact mental health along with other aspects of their lives. Substance use outreaches inform students about high-risk and low-risk alcohol and other substance use, how to identify problematic drinking behavior, and how to talk with peers about their substance use, among other requested topics.

Individual Based Programs/Interventions

A variety of programs and interventions are conducted on campus, mostly from the University Counseling Center (UCC) and Student Health Services (SHS) clinic. Both departments utilize Motivational Interviewing techniques when discussing substance use. The following substance use programs are conducted at UND:

Brief Assessment and Screening for College Students (BASICS)

BASICS is a brief intervention program for students who incur a first-level violation related to alcohol. This program is recognized among college campuses as an effective program to reduce high-risk drinking with an overarching goal to encourage students to reflect on the risks related to substance use and offer tools for students to make better decisions to prevent future problems. Students participating in BASICS will complete an online self-assessment and have an individualized follow up session with a BASICS provider at UCC.

Full Substance Use Evaluation/Overview of Treatment Options

The UCC provides substance use evaluations for those who are required to complete an alcohol and drug evaluation or self-referral.

Consultations

Enrolled UND students who have concerns about their own substance use or concerns about a peer or loved one's substance use can meet with a licensed addiction counselor at the UCC with no cost or obligations.

Alcohol Use Disorders Identification Test (AUDIT)

Alcohol Use Disorders Identification Test (AUDIT) is conducted every 120 days for students with appointments at Student Health Services. The nurse is able to view their score and uses motivational interviewing techniques to recommend further assessments and counseling (if needed). The AUDIT is also used at the UCC during the initial appointment each semester for students.

Electronic Check-Up to Go (E-CHUG)

The eCHECKUP TO GO assessment provides the individual with personalized feedback about their individual drinking pattern, their risk patterns, their aspirations and goals, and helpful resources at UND and in the community. (online assessment)

Employee Assistance Program (EAP)

The Employee Assistance Program (EAP) is available to all UND employees and members of their household. Confidential assessment, counseling, and referral services are available on a variety of Drug and Alcohol topics, as well as other areas. More information about the EAP can be found here:

<https://campus.und.edu/human-resources/benefits/other-employee-benefits.html>

Group Based Programs/Interventions

The University Counseling Center (UCC) provide group-based programs and interventions related to alcohol and other drugs:

Prime for Life (PFL)

Prime for Life is an engaging prevention and early intervention program designed to assist students in reflecting on their own substance use. Students are able to self-assess their own risk level and learn strategies for making low-risk choices when it comes to substance use.

UCC offers an eight-hour Prime for Life classroom curriculum in two four-hour blocks.

This program was implemented in UCC Substance Use Programming starting in August 2019.

Level One Licensed Outpatient Treatment Program

UCC understands that the progression of substance use disorders are one that if caught early in life is preventable and treatable. We offer a low-level outpatient experience unique to UND students that allows them to treat their substance use disorder while staying engaged in the campus community. This program is individualized after a full alcohol and drug evaluation is completed.

Peer Support Group

UCC offers a weekly support group for students that focuses on establishing sober support to gain abstinence from substance use. The group provides a safe place for group members to share their struggles with abstinence in a college environment. Group members can enhance their ability to create connections to assist in gaining positive supports in their lives.

Universal or Entire Population Based Programs Programs/Interventions

All first-time first-year and transfer students to UND are required to complete the online alcohol educational program entitled Campus Clarity: Think About It. This program aims to reduce risky student behavior and prevent sexual assaults on campus. Oversight of the Campus Clarity module is provided by the Office of Student Rights & Responsibilities.

Environmental/Socio-Ecological Based Programs

Alcohol-Free Residence Facilities/Wellness Programming Facilities

The possession or consumption of alcoholic beverages is prohibited in University residence halls and dining facilities. In addition, beverages that are sold as “imitation alcohol products” are not allowed. Students are expected to abide by local ordinances and state laws regarding the consumption or possession of alcoholic beverages.

Campus housing offers a Wellness Living Learning Center in one of the dorms on campus. This living environment creates a community of support for those who are actively trying to incorporate healthy living and dimensions of wellness as a part of their daily life. In addition to this living environment, UND has a Student Wellness Center that serves as a central facility on-campus for various wellness programs and activities, aimed at enhancing student wellness and overall well-being.

Alcohol and Other Drug Comprehensive Program Goals and Objectives for Biennium

The University of North Dakota no longer has a position for the Substance Abuse Prevention Coordinator, previously a shared position between the University Counseling Center and the Wellness & Health Promotion departments. This role oversaw the UND Alcohol and Other Drugs Prevention Committee and was the point person for other campus-wide substance abuse campaigns. However, the work continues on campus through the efforts of various staff who oversee aspects of wellness for students, faculty, and staff.

Goals for the next biennium:

1. Continuation of collaborative efforts with other departments on campus on substance abuse prevention efforts.
 - a. Promote protective behaviors, normalizing low-risk choices, and focusing on the reduction of harm from binge drinking through active bystander intervention.
 - b. Enhance opportunities for expanded collaboration and programming with the Wellness Living Learning Center in the Noren Hall dormitory.

2. Increase the presence of substance abuse prevention efforts and harm reduction messages across campus. Some ideas include:
 - a. Develop marketing specifically related to substance abuse services at the University Counseling Center.
 - b. Create pre-recorded webinars/training sessions to educate student groups.
 - c. Develop a wellness presentation and educational materials to be delivered at First-Year and Transfer student Orientation.

3. Continue to implement best-practices related to substance abuse prevention on college campuses.

Recommendations

During the current Biennial Review period, the traditional work around substance abuse shifted due to impacts from the COVID-19 pandemic. As the campus environment changed and students were faced with new concerns, it is vital that we double our outreach efforts to educate students about the impact of substance abuse, while empowering them to make positive choices for their well-being. It is a recommendation that greater collaboration is needed to synergize and coordinate the work involved to make positive impacts on our students. The collaborative work should involve developing a broader campus strategy and agreed upon measurable outcomes for improving the campus culture around alcohol and substance abuse. Another recommendation is to have regular conversations with all parties and key stakeholders who work in the realm of substance abuse and visit regularly about the contents within the Biennial Review and determine an improved process for information and data gathering.

Appendices

Appendix A: The UND Alcohol and Drugs Policy

<https://und.policystat.com/policy/11848378/latest/>

Appendix B: The Code of Student Life

<https://und.edu/student-life/code-of-student-life>

Appendix C: 2022 Annual Security and Fire Safety Report; UND

https://campus.und.edu/safety/_files/docs/annual-security-report.pdf

Appendix D: EDGAR 86 Worksheets

- A. 2020
- B. 2021
- C. 2022

University of North Dakota

ND University System Part 86 Compliance Checklist

Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist 2020

- 1. Does the institution maintain a copy of its drug prevention program?** Yes No

If yes, where is it located?

<https://und.edu/about/student-disclosure-information/student-consumer-information.html>

The drug prevention information is listed under “Consumer Information”; listed under “Health and Safety”. The document is entitled University of North Dakota Drug-Free Schools and Campus Regulations Biennial Review.

- 2. Does the institution provide *annually to each employee and each student, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?***

- a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities**

Students: Yes No Staff and Faculty: Yes No

- b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol**

Students: Yes No Staff and Faculty: Yes No

- c. A description of applicable legal sanctions under local, state, or federal law**

Students: Yes No Staff and Faculty: Yes No

- d. A description of applicable counseling, treatment, or rehabilitation or re-entry programs**

Students: Yes No Staff and Faculty: Yes No

- e. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions**

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 2 a-e:

UND Alcohol and Drugs Policy:

<https://und.policystat.com/?lt=nEb9f5lPhIT42yu4MlKV8w&next=/policy/4428574/latest/>

UND Code of Student Life for Student Conduct Process:

<http://www1.und.edu/code-of-student-life/files/docs/cosl-08.16.18.pdf>

- 3. Are the above materials distributed to students in one of the following ways?**

- a. Mailed to each student (separately or included in another mailing)**

Yes No

b. Through campus post offices boxes

Yes No

c. Class schedules which are mailed to each student

Yes No

d. During freshman orientation

Yes No

e. During new student orientation

Yes No

f. In another manner

Yes No

Electronically.

Any comments or clarifications on items 3 a-f:

The Office of Student Rights and Responsibilities (OSRR) sends an email to all students at the start of each semester through the campus listserv.

Additionally, all newly enrolled students are required to complete an online education training program called "Think About It" or "Think About It Adult Learners" by Campus Clarity. The online education program addresses issues focused on sex in college, healthy relationships, partying smart, sexual violence, and provides resources and links to campus policies including UND's Drug & Alcohol Policy and Sexual Misconduct Policy. Students are tracked using their UND email accounts and student ID numbers. Students who fail to complete the online training have a hold placed on their student account after the first six weeks of the semester until the online education is completed or a waiver is granted.

Policies are also posted on the UND website for viewing at any time.

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually?

Yes No

5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?

Yes No

6. Are the above materials distributed to staff and faculty in one of the following ways?

a. Mailed

Staff: Yes No

Faculty: Yes No

b. Through campus post office boxes

Staff: Yes No Faculty: Yes No

c. During new employee orientation

Staff: Yes No Faculty: Yes No

d. In another manner

Yes No

SafeColleges

Any comments or clarifications on items 6 a-d:

6c. Human Resources uses an online program called SafeColleges to distribute, disseminate, and track employee trainings. The Alcohol and Drug policy is covered as part of the onboarding training of new hires during their employee orientation.

6d. SafeColleges is used for annual notification of policies including the alcohol and drug policy. Employees receive email notifications to complete the review of policies and receive weekly reminder emails until they have completed. Supervisors (staff) and department chairs (faculty) are notified to follow up when employees do not complete the training.

7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?

Staff: Yes No Faculty: Yes No

Supervisors (staff) and department chairs (faculty) monitor completion of notification of SafeColleges trainings.

8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?

Staff: Yes No Faculty: Yes No

New employees are granted access to SafeColleges new hire training at any time of year. There are new employee orientation sessions scheduled throughout the year.

9. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?

a. Conduct student alcohol and drug use survey

Yes No

b. Conduct opinion survey of its students, staff, and faculty

Students: Yes No Staff and Faculty: Yes No

c. Evaluate comments obtained from a suggestion box

Students: Yes No Staff and Faculty: Yes No

d. Conduct focus groups

Students: Yes No Staff and Faculty: Yes No

e. Conduct intercept interviews

Students: Yes No Staff and Faculty: Yes No

f. Assess effectiveness of documented mandatory drug treatment referrals for students and employees

Students: Yes No Staff and Faculty: Yes No

g. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 9 a-g:

a) UND conducts two campus assessments that include measurements of alcohol and other drug usage on a biennial basis. UND has participated in the American College Health Association National College Health Assessment (ACHA-NCHA) in every even year since 2000 with the most recent data collection being Spring 2020. This survey will be conducted again spring semester 2020. UND has participated in various versions of the CORE survey in even years since 2002, with most recent participation being in North Dakota Student Wellness and Perceptions Survey (NDSWAPS) in Fall 2018.

g) Office of Student Rights and Responsibilities and University Counseling Center monitor the effectiveness of mandated substance abuse prevention programs.

10. Who is responsible for conducting the biennial reviews?

Karina Knutson, Associate Director of Wellness Promotion
Wellness & Health Promotion
801 Princeton St. stop 8365
Grand Forks, ND 58202

Carolyn Shabb, MA, LAC, LAPC, BC-TMH
Licensed Addiction Counselor/Licensed Counselor
UND Counseling Center
Carolyn.h.Shabb@UND.edu
701-777-2127

11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?

Yes No

12. Where is the biennial review documentation located?

The biennial review can be accessed online on the UND Student Consumer Information site under "Health and Safety" tab: <http://www1.und.edu/student-disclosure-information/student-consumer-information.cfm>

A physical copy is located in Wellness & Health Promotion department office.
Wellness Center
801 Princeton St. Stop 8365
Grand Forks, ND 58202-8365

A physical copy is stored at the North Dakota University System's Director of Student Affairs office:
North Dakota University System
600 E Boulevard Ave, Dept 215
Bismarck, ND 58505-0230

13. Comments or clarifications on any above items:

University of North Dakota

ND University System Part 86 Compliance Checklist

Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist 2021

1. Does the institution maintain a copy of its drug prevention program? Yes No

If yes, where is it located?

<https://und.edu/about/student-disclosure-information/student-consumer-information.html>

The drug prevention information is listed under “Consumer Information”; listed under “Health and Safety”. The document is entitled University of North Dakota Drug-Free Schools and Campus Regulations Biennial Review.

2. Does the institution provide *annually to each employee and each student, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?*

a. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities

Students: Yes No Staff and Faculty: Yes No

b. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol

Students: Yes No Staff and Faculty: Yes No

c. A description of applicable legal sanctions under local, state, or federal law

Students: Yes No Staff and Faculty: Yes No

d. A description of applicable counseling, treatment, or rehabilitation or re-entry programs

Students: Yes No Staff and Faculty: Yes No

e. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 2 a-e:

UND Alcohol and Drugs Policy:

<https://und.policystat.com/?lt=nEb9f5lPhIT42yu4MIKV8w&next=/policy/4428574/latest/>

UND Code of Student Life for Student Conduct Process:

<https://und.edu/student-life/code-of-student-life.html>

3. Are the above materials distributed to students in one of the following ways?

g. Mailed to each student (separately or included in another mailing)

Yes No

h. Through campus post offices boxes

Yes No

i. Class schedules which are mailed to each student

Yes No

j. During freshman orientation

Yes No

k. During new student orientation

Yes No

l. In another manner

Yes No

Any comments or clarifications on items 3 a-f:

All students receive notification regarding Alcohol and Other Drugs through our student training platform, Vector Solutions, that they are required to complete. If they do not complete the training, the student receives a direct email with the information.

Additionally, all newly enrolled undergraduate students are required to complete an online education training program called "Alcohol and Other Drugs" by Vector Solutions. All graduate and returning undergraduate students are invited to complete "Alcohol and Other Drugs" or "Alcohol and Other Drugs (Refresher)" by Vector Solutions. The online education program addresses issues focused on sex in college, healthy relationships, partying smart, sexual violence, and provides resources and links to campus policies including UND's Code of Students Life and by extension the Drug & Alcohol Policy and Sexual Misconduct Policy. Students are tracked using their UND email accounts and usernames. Students who fail to complete the online training have a hold placed on their student account after the first six weeks of the semester until the online education is completed or a waiver is granted.

Policies are also posted on the UND website for viewing at any time.

This process is completed each semester. Students receive access prior to the start of the semester. Students continue to be added into the system until after the last day to add courses. New students starting during a Summer semester are considered new students in during the Fall semester.

4. Does the means of distribution provide reasonable assurance that each student receives the materials annually?

Yes No

5. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?

Yes No

6. Are the above materials distributed to staff and faculty in one of the following ways?

d. Mailed

Staff: Yes No Faculty: Yes No

e. Through campus post office boxes

Staff: Yes No Faculty: Yes No

f. During new employee orientation

Staff: Yes No Faculty: Yes No

g. In another manner (Online employee training module)

Any comments or clarifications on items 6 a-d:

6c. Human Resources uses an online program to distribute, disseminate, and track employee trainings. The Alcohol and Drug policy is covered as part of the onboarding training of new hires during their employee orientation.

6d. All employees receive an annual notification of policies, which includes the alcohol and drug policy. Employees receive email notifications to complete the review of policies and receive weekly reminder emails until they have completed. Supervisors (staff) and department chairs (faculty) are notified to follow up when employees do not complete the training.

7. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?

Staff: Yes No Faculty: Yes No

8. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?

Staff: Yes No Faculty: Yes No

9. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?

a. Conduct student alcohol and drug use survey

Yes No

b. Conduct opinion survey of its students, staff, and faculty

Students: Yes No Staff and Faculty: Yes No

c. Evaluate comments obtained from a suggestion box

Students: Yes No Staff and Faculty: Yes No

d. Conduct focus groups

Students: Yes No Staff and Faculty: Yes No

e. Conduct intercept interviews

Students: Yes No Staff and Faculty: Yes No

f. Assess effectiveness of documented mandatory drug treatment referrals for students and employees

Students: Yes No Staff and Faculty: Yes No

g. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 9 a-g:

a) UND conducts two campus assessments that include measurements of alcohol and other drug usage on a biennial basis. UND has participated in the American College Health Association National College Health Assessment (ACHA-NCHA) in every even year since 2000 with the most recent data collection being Spring 2020. UND has participated in various versions of the CORE survey in even years since 2002, with most recent participation being in North Dakota Student Wellness and Perceptions Survey (NDSWAPS) in Fall 2020.

g) Office of Student Rights and Responsibilities and University Counseling Center monitor the effectiveness of mandated substance abuse prevention and education programs.

10. Who is responsible for conducting the biennial reviews?

Karina Knutson, Associate Director of Wellness Promotion
Karina.knutson@UND.edu
701-777-0769

Carolyn Broden, Assistant Director of Substance Use and Outreach
Carolyn.broden@UND.edu
701-777-2127

11. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?

Yes No

12. Where is the biennial review documentation located?

The biennial review can be accessed online on the UND Student Consumer Information site under "Health and Safety" tab: <http://www1.und.edu/student-disclosure-information/student-consumer-information.cfm>

A physical copy is located in Wellness & Health Promotion department office.
Wellness Center
801 Princeton St. Stop 8365
Grand Forks, ND 58202-8365

A physical copy is stored at the North Dakota University System's Director of Student Affairs office:

North Dakota University System
600 E Boulevard Ave, Dept 215
Bismarck, ND 58505-0230

13. Comments or clarifications on any above items:

University of North Dakota

ND University System Part 86 Compliance Checklist

Part 86, Drug-Free Schools and Campuses Regulations Compliance Checklist 2022

13. Does the institution maintain a copy of its drug prevention program? Yes No

If yes, where is it located?

<https://und.edu/about/student-disclosure-information/student-consumer-information.html>

The drug prevention information is listed at the “Student Consumer Information” website. The document entitled “University of North Dakota Drug-Free Schools and Campus Regulations Biennial Review” is listed under “Health and Safety” section on the website.

14. Does the institution provide *annually to each employee and each student, who is taking one or more classes for any type of academic credit except for continuing education units, written materials that adequately describe and contain the following?*

f. Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol on its property or as a part of its activities

Students: Yes No Staff and Faculty: Yes No

g. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol

Students: Yes No Staff and Faculty: Yes No

h. A description of applicable legal sanctions under local, state, or federal law

Students: Yes No Staff and Faculty: Yes No

i. A description of applicable counseling, treatment, or rehabilitation or re-entry programs

Students: Yes No Staff and Faculty: Yes No

j. A clear statement of the disciplinary sanctions the institution will impose on students and employees, and a description of those sanctions

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 2 a-e:

UND Alcohol and Drugs Policy:

<https://und.policystat.com/?lt=nEb9f5lPhIT42yu4MlKV8w&next=/policy/4428574/latest/>

UND Code of Student Life for Student Conduct Process:

<https://und.edu/student-life/code-of-student-life.html>

15. Are the above materials distributed to students in one of the following ways?

m. Mailed to each student (separately or included in another mailing)

Yes No

n. Through campus post offices boxes

Yes No

o. Class schedules which are mailed to each student

Yes No

p. During freshman orientation

Yes No

q. During new student orientation

Yes No

r. In another manner

Yes No

Any comments or clarifications on items 3 a-f:

Office of Student Rights and Responsibilities (OSRR) sends an email to all students at the start of each semester through the campus listserv.

Additionally, all newly enrolled students are required to complete an online education training program called "Alcohol and Other Drugs" and "Sexual Violence Prevention Training for Undergraduate (or Graduate – recommended) Students" or "Alcohol and Other Drugs (Refresher)" by Vector Solutions. The online education program addresses issues focused on sex in college, healthy relationships, partying smart, sexual violence, and provides resources and links to campus policies including UND's Drug & Alcohol Policy and Sexual Misconduct Policy. All students are also required to review the UND *Code of Student Life* & Related Policy Notification document annually. This document includes our policies and procedures related to alcohol and other drugs as well as information related to Drug-Free Schools and Federal Student Financial Aid Penalties for Drug Law Violations. Students are tracked using their UND IDM. Students who fail to complete the online training have a hold placed on their student account after the required deadline until the online education is completed or a waiver is granted.

Policies are also posted on the UND website for viewing at any time.

16. Does the means of distribution provide reasonable assurance that each student receives the materials annually?

Yes No

17. Does the institution's distribution plan make provisions for providing these materials to students who enroll at some date after the initial distribution?

Yes No

18. Are the above materials distributed to staff and faculty in one of the following ways?

h. Mailed

Staff: Yes No Faculty: Yes No

i. Through campus post office boxes

Staff: Yes No Faculty: Yes No

j. During new employee orientation

Staff: Yes No Faculty: Yes No

k. In another manner (Online employee training module)

Any comments or clarifications on items 6 a-d:

6c. Human Resources uses an online program to distribute, disseminate, and track employee trainings. The Alcohol and Drug policy is covered as part of the onboarding training of new hires during their employee orientation.

6d. All employees receive an annual notification of policies, which includes the alcohol and drug policy. Employees receive email notifications to complete the review of policies and receive weekly reminder emails until they have completed. Supervisors (staff) and department chairs (faculty) are notified to follow up when employees do not complete the training.

19. Does the means of distribution provide reasonable assurance that each staff and faculty member receives the materials annually?

Staff: Yes No Faculty: Yes No

20. Does the institution's distribution plan make provisions for providing these materials to staff and faculty who are hired after the initial distribution?

Staff: Yes No Faculty: Yes No

21. In what ways does the institution conduct biennial reviews of its drug prevention program to determine effectiveness, implement necessary changes, and ensure that disciplinary sanctions are enforced?

h. Conduct student alcohol and drug use survey

Yes No

i. Conduct opinion survey of its students, staff, and faculty

Students: Yes No Staff and Faculty: Yes No

j. Evaluate comments obtained from a suggestion box

Students: Yes No Staff and Faculty: Yes No

k. Conduct focus groups

Students: Yes No Staff and Faculty: Yes No

l. Conduct intercept interviews

Students: Yes No Staff and Faculty: Yes No

m. Assess effectiveness of documented mandatory drug treatment referrals for students and employees

Students: Yes No Staff and Faculty: Yes No

n. Assess effectiveness of documented cases of disciplinary sanctions imposed on students and employees

Students: Yes No Staff and Faculty: Yes No

Any comments or clarifications on items 9 a-g:

9a. UND conducts two campus assessments that include measurements of alcohol and other drug usage on a biennial basis. UND has participated in the American College Health Association National College Health Assessment (ACHA-NCHA) in every even year since 2000 with the most recent data collection being Spring 2020.

9g. Office of Student Rights and Responsibilities and University Counseling Center monitor the effectiveness of mandated substance abuse prevention programs.

22. Who is responsible for conducting the biennial reviews?

Christopher Suriano, Director of Wellness & Health Promotion
Christopher.Suriano@und.edu
701-777-0729

Carolyn Broden, Assistant Director of Substance Use and Outreach
Carolyn.broden@UND.edu
701-777-2127

23. If requested, has the institution made available, to the Secretary and the public, a copy of each requested item in the drug prevention program and the results of the biennial review?

Yes No

24. Where is the biennial review documentation located?

The biennial review can be accessed online on the UND Student Consumer Information site under "Health and Safety" tab: <http://www1.und.edu/student-disclosure-information/student-consumer-information.cfm>

A physical copy is located in Wellness & Health Promotion department office.
Wellness Center
801 Princeton St. Stop 8365
Grand Forks, ND 58202-8365

A physical copy is stored at the North Dakota University System's Director of Student Affairs office:
North Dakota University System
600 E Boulevard Ave, Dept 215
Bismarck, ND 58505-0230

13. Comments or clarifications on any above items:

N/A